



Participant Enrollment Worksheet On-Line Systems, Inc. 401(k) Plan

Please complete all sections of this form and return it to your Plan Administrator.

Section A: Enrollment Instructions

Please complete this worksheet and enroll in the Plan by logging into your account through www.RiversEdgeRet.com, or by calling the Voice Response System at (888) 440-1463 (888-4-401-INF). Follow the instructions in either system and they will guide you through the steps necessary to complete your enrollment.

Section B: Deferral Amount

Enter the amount you would like to contribute from each paycheck. Note that electing to contribute either a pre-tax contribution or a Roth 401(k) after-tax contribution is a selection of your own options, and you are thus opting out of the Automatic Contribution Arrangement.

- Your plan provides for an Automatic Contribution Arrangement (3% deferral) unless you choose to select your own options or opt out. Check here if you will keep the Plan's default Automatic Contribution Arrangement.
- I intend to select my own options. I will instruct the Payroll Department to defer from each paycheck the following **whole percentage** as a **pre-tax contribution** toward my retirement: _____% (up to 100%) of my salary.
- I intend to select my own options. I will instruct the Payroll Department to defer from each paycheck the following **specific dollar amount** as a **pre-tax contribution** toward my retirement: \$_____ of my salary.
- I intend to opt out of the Automatic Contribution Arrangement, and I will elect not to contribute at this time.

Section C: Roth 401(k) Amount

Enter the amount you would like to contribute from each paycheck. Note that electing to contribute either a pre-tax contribution or a Roth 401(k) after-tax contribution is a selection of your own options, and you are thus opting out of the Automatic Contribution Arrangement.

- I intend to select my own options. I will instruct the Payroll Department to defer from each paycheck the following **whole percentage** as an **after-tax Roth 401(k) contribution** toward my retirement: _____% (up to 100%) of my salary.
- I intend to select my own options. I will instruct the Payroll Department to defer from each paycheck the following **specific dollar amount** as an **after-tax Roth 401(k) contribution** toward my retirement: \$_____ of my salary.
- I will elect not to contribute a Roth 401(k) contribution amount at this time.

Signature

Print Name

Date